



# AUTODESK CONSTRUCTION CLOUD ONBOARDING

The Autodesk Construction Cloud's offerings including Autodesk Docs, BIM Collaborate (Pro), Autodesk Takeoff and more, are on a single common data environment that connects your workflows, teams and data at every stage. We at CADD Microsystems are ready to get you started with the ACC. The onboarding process can be confusing, but as your partner, we make it our mission to support you through your team's adoption of the Autodesk Construction Cloud and the products within it.

Our Construction Practice Manager is available to get you familiar with the platform, help encourage user adoption, and answer your questions during a **FREE** 30 minute Autodesk Construction Cloud onboarding call.

**Book your onboarding call today!**

**Have questions about our Autodesk Construction Cloud onboarding or any of our customer focused onboarding offerings? Contact our Customer Success Program Manager: Emily Canada | [emily.canada@caddmicrosystems.com](mailto:emily.canada@caddmicrosystems.com)**

## WHAT'S INCLUDED

### Account Setup

- Sign into the Autodesk Account
- Activate the Unified Platform Hub
- Manage users and products
- Add account admins and members
- View contract information and seat usage

### Desktop Connector

- Downloading

### Build Overview

- How to access the unified platform

### Project Basics

- Assigning Entitlements
- Uploading Files (through Web UI ONLY)
- Add users/members to hub & project
- Creating a project
- How to share files with outside organizations

### Docs

- Files
- Reviews
- Transmittals
- Issues
- Reports